

Join us on our popular CPD courses to ensure you are up to date with the latest in construction contract issues.



Contractual Awareness Full Day Seminar



Thursday 25 May 2017

9:00am to 4:30pm

The Park Royal Hotel
Stretton, Warrington WA4 4NS

Wednesday 7 June 2017

9:00am to 4:30pm

The Cedar Court Hotel
Denby Dale Road
Wakefield WF4 3QZ

Wednesday 28 June 2017

9:00am to 4:30pm

Durham County Cricket Club
Chester-le-Street DH3 3QR

AGENDA

9:00am – 9.30am - Registration

9:30am – 16.30pm – Seminar

Lunch will be provided at 12.30pm

COST

£350 per delegate, including VAT

ABOUT HKA

Hill International's Construction Claims & Consulting Group is uniting its existing claims and consulting business – including Knowles – to create a new, independent global business. Our new name is **HKA Global Ltd (HKA)**. The launch of HKA creates one of the world's leading providers of advisory, consulting and expert services for the construction, manufacturing, process and technology industries. HKA has over 900 professionals in more than 40 offices in 20 countries worldwide.

Course Overview:

This is a vital course for anyone who is involved in the construction supply chain – employers, contractors, subcontractors and suppliers.

The morning session focuses on contract formation and introduces the important features of contract law which apply to construction contracts. These include issues such as whose terms apply, letters of intent, quotations and collateral warranties. The afternoon session focuses on common problem areas including correspondence, valuation of variations, payment, discount, retention and limitation of liability.

Further issues covered include:

- Can you form a contract by exchange of emails?
- How can you ensure that your terms of business apply?
- What problems are caused by using letters of intent?
- Do you have to sign a collateral warranty?
- Are emails valid post contract?
- Tender clarification meetings – what are the important considerations?
- What are the dangers of oral instructions?
- Can you claim interest for late payment?
- Understanding payment mechanisms – how can you increase the chances of being paid the amount of your application in full and on time?
- Can you insist on payment for submitted daywork sheets?
- Dealing with defects – what are your obligations?
- How important is a limitation of liability clause?

To secure your place, payment is due at the time of booking

This seminar is organised by HKA

3200 Daresbury Park, Warrington WA4 4BU

Tel: 01928 756 500 Fax: 01928 756 555 E: seminarsuk@hka.com

Booking Form

Please complete the booking form below and fax back to 01928 756555

Email seminarsuk@hka.com or telephone 01928 756500



Contractual Awareness - Full Day Seminar

Please indicate the number of places required in the relevant box below



Thursday 25 May 2017 - Park Royal Hotel, Stretton, Warrington WA4 4NS

Wednesday 7 June 2017 - Cedar Court Hotel, Denby Dale Road, Wakefield WF4 3QZ

Wednesday 28 June 2017 - Durham County Cricket Club, Chester-le-Street DH3 3QR

Registration: 900am - 9.30am / **Seminar:** 9.30am - 16.30pm

Lunch will be provided at 12.30pm

Number of places required _____ @ £350 per delegate, including VAT

Please supply additional delegate details including name, job title, mobile & email on separate sheet

Please note HKA events are not open to competitors

Company:

Address:

Postcode: Tel No:

Delegate Name: Job Title:

Email: Mobile No:



Payment is due at the time of booking to secure your place

A VAT receipt will be emailed once your payment has been received



Payment by Cheque: Please make cheques payable to HKA Global Ltd.

Payment by Mastercard / Visa: Please fill in your details and a member of the Seminars team will contact you.

Contact name and phone number for payment:

Contact email address for payment:

Joining instructions will be forwarded to delegates a week prior to each event. If you do not receive these 3 working days before the relevant seminar, please contact us to ensure your place has been booked.

Cancellations: Refunds (less 20% admin charge) will be made for all cancellations received in writing by the organisers not later than 2 weeks prior to the seminar; cancellations after that date will be non-refundable.

Should any of our seminars not take place on the date or at the location stated, delegates may be given an alternative option. HKA shall not be liable to the delegate, or the party making the booking, for any damage, consequential loss, cost, expense or the like howsoever arising.

I would like to subscribe to receive information regarding future events & news bulletins

I would like to be removed from your mailing list

VAT REGISTRATION NUMBER GB 261 8966 66